

Document & Policy Management



At a Glance

Streamline Healthcare Document Management with MEG Docs: Your Key to Efficiency, Compliance, and Team Collaboration.

Experience the ease of use with our mobile-friendly software, purpose-built for the healthcare sector, enabling you to manage documents effortlessly anytime, anywhere. With MEG Docs, navigate through streamlined workflows, control versions with ease, and enjoy unrivalled support. We're here to help your organisation work smarter and simpler.



Simplifying Document Management

➤ User-Friendly Design

Built for mobility and simplicity, MEG Docs ensures documents are easily accessible for all employees, even when on the move. With an intuitive interface, powerful search, and personalised user experiences, our software streamlines document management across desktop and mobile devices.

➤ Integration with Full QMS

MEG Docs extends beyond a standalone system—it integrates seamlessly into a full Quality Management System (QMS). Transition effortlessly from a policy to a related audit report, incident form, or link to training materials and competency assessments. No more information silos; access relevant documents at your fingertips.

➤ Strong Implementation and Support Team

Rely on MEG's expert Implementation and Support teams to guide your document management success. We assist in configuring workflows, alerts, and a structured folder system for organised, easily navigable document storage. Our aim is to build a strong partnership, providing ongoing support that empowers the effective use of MEG Docs across your organisation.

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The MEG Docs tool is amazing and along with that is your passion to make this product as client-friendly as possible. Totally appreciate how you receive feedback from clients to fine-tune things on MEG and always looking at bettering the best!



Kavitha Mohandas,

Director of Health Services, Neuro Spinal Hospital, Dubai

Top Capabilities

Experience Seamless Workflows

Automate routine tasks like document approvals, review reminders, and status updates to streamline processes and reduce error.

Experience Collaboration and Communication

Built-in commenting and annotation features foster team collaboration directly within your documents. Stay connected with real-time in-app messaging and notifications.

Gain Insights with Reporting & Analytics

Comprehensive reports on document status, user activity, and overdue reviews offer valuable insights. Our intuitive dashboard provides a snapshot of your document management statuses.

Ensure Compliance and Audit Trails

MEG Docs tracks all document actions, creating detailed audit trails that are crucial for compliance with healthcare regulations.

Enhance Security with Access Control

With role-based access control, MEG Docs ensures the security of sensitive information by providing varied access levels as per job roles or teams/ departments/institutions.

Efficient Document Archival and Retrieval

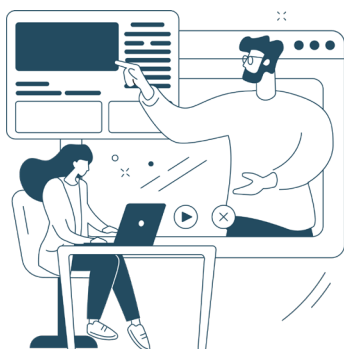
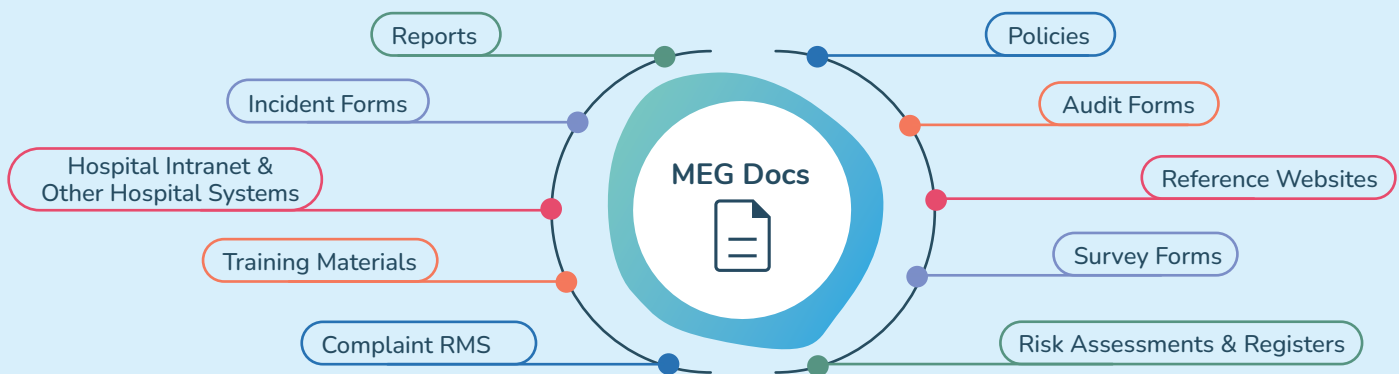
MEG Docs archives outdated documents for easy retrieval when needed and includes advanced search and filter options.

Uninterrupted Access with Disaster Recovery

With regular backups and a robust disaster recovery plan, MEG Docs ensures uninterrupted access to your critical documents.



System Integration Diagram



Request a Free Demo Today

Experience firsthand how MEG Docs can transform your document management process. Visit www.megit.com to schedule your free demo.